

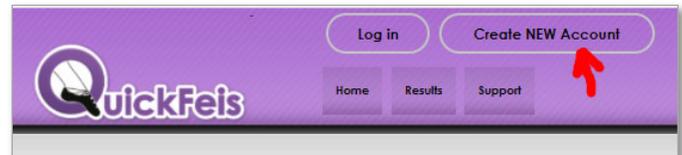
How to create your QuickFeis account

***If you already have a QuickFeis account,
please do not create a new one!***

**9 easy steps to create your NEW QuickFeis family account!
You want to feis? Then please complete ALL 9 steps 😊**

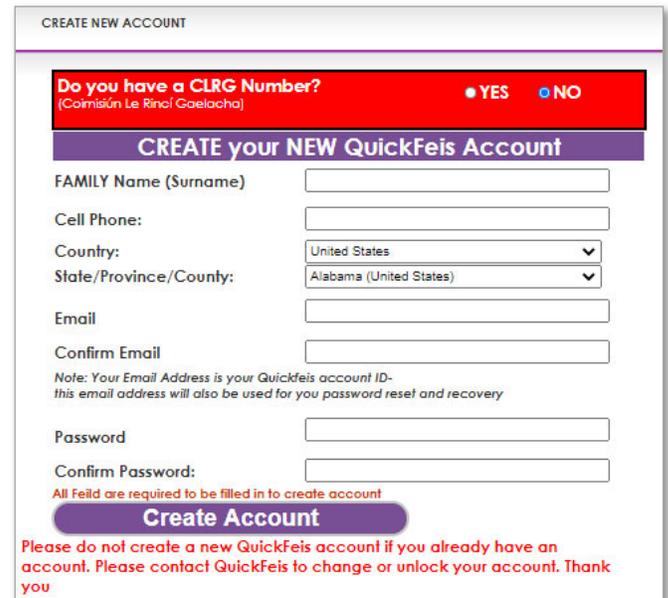
1 Go to the website: www.quickfeis.com

2 Click on the **CREATE NEW ACCOUNT** button



3 Fill out all the fields on the form
They are ALL required

*(Teachers/judges please also fill out
the red section at the top)*

A screenshot of the 'CREATE NEW ACCOUNT' form. At the top, there is a red section with the text 'Do you have a CLRG Number?' and '(Coimisiún Le Rincí Gaelacha)'. There are radio buttons for 'YES' and 'NO'. Below this is a purple header 'CREATE your NEW QuickFeis Account'. The form contains several input fields: 'FAMILY Name (Surname)', 'Cell Phone:', 'Country:' (with a dropdown menu showing 'United States'), 'State/Province/County:' (with a dropdown menu showing 'Alabama (United States)'), 'Email', 'Confirm Email', 'Password', and 'Confirm Password:'. A note below the email fields states: 'Note: Your Email Address is your Quickfeis account ID- this email address will also be used for you password reset and recovery'. At the bottom, there is a 'Create Account' button and a red warning message: 'Please do not create a new QuickFeis account if you already have an account. Please contact QuickFeis to change or unlock your account. Thank you'.

4 Click the **CREATE ACCOUNT**

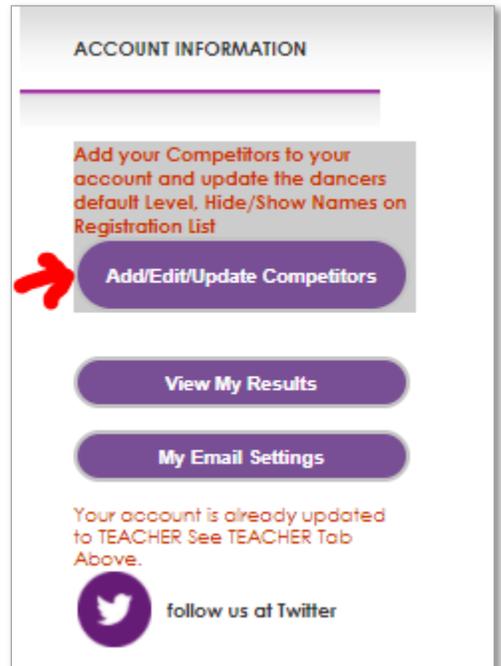
NOW GO TO THE NEXT PAGE



(Part TWO) – add your competitor(s)

5 Log into your QuickFeis account

6 Click on the **ADD/EDIT/UPDATE COMPETITOR** button (top right side of the page)



7 Click the **ADD NEW COMPETITOR TO FAMILY ACCOUNT**

8 Fill in ALL the fields - they are ALL required

9 Click the **SAVE** button

ADD NEW COMPETITOR TO FAMILY	
First Name <small>Given Name</small>	<input type="text"/>
Last Name <small>Surname</small>	<input type="text"/>
Birthday	DAY: <input type="text"/> MONTH: <input type="text"/> YEAR: <input type="text"/>
Gender	<input checked="" type="radio"/> Female <input type="radio"/> Male
Dance School	<input type="text"/> <input type="checkbox"/> Non-Dancing Only (No School)
Dance Region	<input type="text"/>
Competition Status: ?	<input checked="" type="radio"/> Qualifying <input type="radio"/> Non-Qualifying (Adults and Art Only)
Dance Level	<input type="text"/>
PRIVACY Setting:	<input checked="" type="radio"/> Show Name on website <input type="radio"/> HIDE name from online registration lists

- Repeat steps 7-8-9 for all the competitors in your family
(Teachers – please do not add your school dancers – only your legal children are allowed on your account)

You are DONE!! And now you can register for any feis on QuickFeis!